

**Carbon County Fire Protection District
Regular Meeting, Thursday, December 7, 2023. 6:30 PM
Saratoga Community Center**

AGENDA

1. Call to order / Roll Call

- a. President Homer Beach
- b. Vice President Jim Piche
- c. Secretary / Treasurer Courtney Ney
- d. Pat Waliser
- e. Cory Nuhn

Other guests present:

- f. Interim Chief John Rutherford
- g. Attorney Megan Goetz
- h. Commissioner Sue Jones
- i. Commissioner Garrett Irene
- j. Admin. Assistant Tara Williams

2. Additions/Corrections to the Agenda

3. Introduction of Guests/Presentations

- Public Comment (limit 5 min) -none

4. Approval of Previous Meeting Minutes

- Meeting minutes from November 16, 2023.

5. Correspondence

- a. Present Correspondence

6. Treasurers Report

- a. Monthly Bill sheet and approval
- b. RNB Application for Deposit of Public Funds
- c. BOC Application for Deposit of Public Funds

7. Attorney Report

- Update on legal matters –

8. Interim Chief Report

9. Old Business

- Discussion of contract documents for municipalities.
- Update on the Status of Request for Proposals/Statements of interest for investment management services.

10. New Business

- Consideration of responses to Request for Proposals / Statement of Interest for investment management services.
1st POTENTIAL ACTION: Motion to authorize District Personnel to register and take all necessary steps to participate in Wyoming Cooperative Liquid Assets Securities System (CLASS) and fund registration for purposes of investment of District resources.
2nd POTENTIAL ACTION: Motion to adopt and authorize the District Interim Chief to execute "Resolution Authorizing Participation in the Wyoming CLASS" on behalf of the District Board.
- Consideration / Second reading of the Cash Reserve Policy.
POTENTIAL ACTION: Motion to approve and adopt Cash Reserve Policy.
- Consideration / Second reading of the Financial Policy & Procedures.
POTENTIAL ACTION: Motion to approve and adopt Financial Policy & procedures.

11. Board Discussion

- Budget Amendment
- Agreement between Sheriff and District on garage use.
- Status of the agreement to take over county assets

12. Executive Session

13. Potential Motion(s):

- I move for the Board to enter into executive session pursuant to Wyoming Statute §16-4-405(a)(vii)."
- "I move to exit executive session noting no action was taken."
- "I move to approve and seal minutes from the executive session."

14. Any Further Business / Good of the order

- 2023 WYO Rural Firefighters Association Annual Meeting

15. Adjourn

- Next meeting: Thursday, December 21, 2023, 6:30 pm
 - Location: Saratoga Community Center
 - **NOTE:** Megan will be absent.