

**Carbon County Fire Protection District
Regular Meeting, Thursday, September 21, 2023. 6:30 PM
Saratoga Community Center**

AGENDA

1. Call to order / Roll Call

- a. President Homer Beach
- b. Vice President Jim Piche
- c. Secretary / Treasurer Courtney Ney
- d. Pat Waliser
- e. Cory Nuhn

Other guests present:

- f. Warden John Rutherford
- g. Attorney Megan Goetz
- h. Commissioner Sue Jones
- i. Admin. Assistant Tara Williams

2. Additions/Corrections to the Agenda

3. Introduction of Guests/Presentations

- Public Comment (limit 5 min) -none

4. Approval of Previous Meeting Minutes

- Meeting minutes from September 7, 2023.

5. Correspondence

- a. Present Correspondence

6. Treasurers Report

- a. Treasurer Financial Report
- b. Approval of Bills
 - i. Hofmann & Ramsey
 - ii. Pence & MacMillan LLC
 - iii. Other?
- c. Update on Budget
 - i. Budget Publication Notice is due to the Department of Audit on September 29, 2023 (Normally due on Sept. 30, but it falls on a Saturday).

7. Attorney Report

- Update on legal matters –

8. Fire Warden Report

- Warden Rutherford
- Description of equipment and/or purchases made for new office

9. Old Business

- Lease agreement for IJC with County
- Website – discussion with Tonya about what we want the website to do/feature, and key things we need to be able to do with/on the website.
- conversation regarding the need of training on Microsoft 365(Excel, Word, etc.) for Admin Assistant & John Rutherford

10. New Business

- Letter drafted for Courtney to email to Lindsey permitting for the Carbon County Treasurer's Office to deposit funds into the Fire District's checking account at RNB.
- Start a conversation about repaying the County.
- Personnel announcements and introduction
- Start a conversation about the operation of Search & Rescue between the Sheriff and District.
- Status of the agreement to take over county assets.
- Status of shared employee agreement with the county
- Start a conversation about putting together a committee for negotiating with municipalities.
- Budget Publication Notice is due to the Department of Audit on September 29, 2023 (Normally due on Sept. 30, but it falls on a Saturday).
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11. Board Discussion

Agreement between Sheriff and District on garage use.

- Status of the agreement to take over county assets.
- Status of shared employee agreement with the county

12. Executive Session

13. Potential Motion(s):

- I move for the Board to enter into executive session pursuant to Wyoming Statute §16-4-405(a)(vii)."
- "I move to exit executive session noting no action was taken."
- "I move to approve and seal minutes from the executive session."

14. Any Further Business / Good of the order

15. Adjourn

- Next meeting: Thursday, October 5, 2023, 6:30 pm
 - Location: Saratoga Community Center