

**Carbon County Fire Protection District**  
**Regular Meeting, Monday, August 21, 2023. 6:30 PM**  
**Saratoga Community Center**  
**AGENDA**

**1. Call to order / Roll Call**

- a. President Homer Beach
- b. Vice President Jim Piche
- c. Secretary / Treasurer Courtney Ney
- d. Pat Waliser
- e. Cory Nuhn

Other guests present:

- f. Warden John Rutherford
- g. Attorney Megan Goetz. Absent, Jodi Shea filling in for Megan via phone call.
- h. Commissioner Sue Jones

**2. Additions/Corrections to the Agenda**

**3. Introduction of Guests/Presentations**

- Public Comment (limit 5 min)

**4. Approval of Previous Meeting Minutes**

- a) Meeting minutes from August 21, 2023.

**5. Correspondence**

- a. Present Correspondence

**6. Treasurers Report**

- a. Treasurer Financial Report
- b.
- c. Approval of Bills
  - i. Hoffman & Ramsey
  - ii. Pence & MacMillan LLC
  - iii. Other?
- d. Update on Budget
  - i. Carbon County Commissioners approved \$25,000.00 request
  - ii.

## **7. Attorney Report**

- Update on legal matters

## **8. Fire Warden Report**

- Warden Rutherford
- Description of equipment and/or purchases made for new office

## **9. Old Business**

- Email Addresses for Board and Admin. Assistant
- Lease Agreement for IJC with county

## **10. New Business**

- Personnel announcements and introduction
- Website; proposals; discussion of Request for Proposal/Bids
- Meeting on Sept. 4, 2023 falls on Labor Day

## **11. Board Discussion**

- Agreement between sheriff and District on garage use.
- Start conversation of operation of Search & Rescue between Sheriff and District.
- Status of agreement to take over county assets.
- Status of shared employee agreement with county
- Start conversation regarding the need of training on Microsoft 365 (Excel, Word, etc.) for Admin Assistant & John Rutherford.

## **12. Executive Session**

### **13. Potential Motion(s):**

- "I move for the Board to enter into executive session pursuant to Wyoming Statute §16-4-405(a)(vii)."
- "I move to exit executive session noting no action was taken".
- "I move to approve and seal minutes from executive session".

## **14. Any Further Business / Good of the order**

## **15. Adjourn**

- Next meeting: Monday, September 4, 2023, 6:30pm
  - Location: Saratoga Community Center