

Carbon County Fire Protection District
Regular Meeting Thursday, April 6, 2023. 6:30 PM
Saratoga Community Center

AGENDA

- 1. Call to order / Roll Call**
 - a. President Homer Beach
 - b. Vice President Jim Piche
 - c. Secretary / Treasurer Courtney Ney
 - d. Pat Waliser
 - e. Cory Nuhn
- 2. Additions/Corrections to the Agenda**
- 3. Introduction of Guests/Presentations**
 - Public Comment.
 - Introduction of Guests
- 4. Approval of Previous Meeting Minutes**
 - a) Meeting minutes from March 16, 2023.
- 5. Correspondence**
 - a. Present Correspondence
- 6. Attorney Report**
 - Direction from Board Re – Personnel Handbook – Simplify?
 - Volunteer Handbook (Ordinance 2023-04 action item for 4/20/2023)
 - Standard Operation Procedures (Ordinance 2023-05 – action item for 4/20/2023)
 - Dept. of Audit and Budget Input
 - Update on other Matters
- 7. Treasurers Report**
 - Treasurer Financial Report
 - Approval of Bills – Sign Checks
 - Hofmann & Ramsey
 - Bill for Domain & Email Addresses
- 8. Fire Warden Report**
 - Warden Rutherford.
- 9. Old Business**
 - Email Addresses for Board – make sure each member has logged in and record each members new email address
 - Board Training
 - Discussion of hiring CCFPD Assistant – wages, benefits, job duties – who they will report to
 - Discussion of CCFPD Chief Job Description – motion to approve
- 10. New Business**
 - Interviews for CCFPD Attorney
- 11. Board Discussion.**

12. Executive Session @ 6:45

- “Motion to enter executive session to discuss and consider the appointment of a professional person or firm to provide legal services to the CCFPD and other matters deemed confidential by law”.
- “Motion to exit executive session noting no action was taken”.
- Motion to approve and seal minutes from session.

13. Any Further Business / Good of the order

14. Adjourn

- Next meeting: April 20th, 2023 @ 18:30 Hours. Location: Saratoga Community Center